




ADVANCED EXCEL + VBA & Macros + MS Applications

 <p>Microsoft Excel Advanced</p>	 <p>Microsoft Visual Basic for Applications</p>	 <p>Office</p> <p>W X P O N</p>
<p><u>Advanced Excel</u></p> <ul style="list-style-type: none"> •Lookup Functions •Pivots Tables •Data Validations •Countif sumifs sumproducts Functions •Statistical Functions •Text Functions •Logical Functions •Conditional Formatting's •Data Sorting and Filtering •Charts and Sparkline Charts •Dashboards •MIS Reports •Automation Reports 	<p><u>VBA & Macros</u></p> <ul style="list-style-type: none"> •Introduction of VBA and Macros •Recording Macros •Working with VBA Editor •Forms Creations in excel •Form control and Active X Control Buttons Use 	<p><u>MS Applications</u></p> <ul style="list-style-type: none"> •MS Word •Advanced Mail Merge •MS Outlook •MS Presentations •Differences Between Office 2003, 2007, 2010 And 2013